AY20-21

**To: Program representatives of the PROGRAM**

**From: UAC REPRESENTATIVES on behalf of the University Assessment Council**

**Re: Feedback from the University Assessment Council on the AY2020-2021 Assessment Plan for the PROGRAM**

**Date: August 2021**

Overview:

To recognize good assessment practice and expand their use in Wayne State programs, the University Assessment Council undertakes various activities. One of them is to annually review the quality of assessment practices of a sample of program assessment plans from across all colleges and schools as well as from Student Services programs.

This review is not an evaluation of program quality or of anyone participating in those programs. It is solely focused on the programs’ assessment plans.

The goals of the review are to:

1. celebrate programs’ good assessment practices
2. engage programs in dialogue to help them refine their assessment practices and make them more useful
3. model good assessment practices through the use of a rubric, data analysis, action, and reporting
4. gather evidence of the current state of assessment on campus to guide the council’s own work, and
5. report that evidence to the Higher Learning Commission as part of our institutional accreditation.

The sample of reviewed programs includes programs that are at the midpoint of their Academic Program Review cycle plus programs randomly selected from the list of 350 programs responsible for annual program assessment. (Programs reviewed in previous cycles are removed from the selection pool.) The final count of reviewed programs represents a 10% sample.

Your program was one of those selected for review in 2020-2021, our seventh year for measuring the quality of assessment practices at Wayne State. We appreciate your work on program assessment and the dedication to improving student learning that your efforts represent. We hope this process stimulates helpful, productive conversations about student learning outcomes and assessment.

Process and purpose:

For AY20-21, a 10% sample of all assessment plans (n=35) were downloaded in early July 2021, and reviewed by randomly assigned University Assessment Council representatives and faculty and staff volunteers following training and norming sessions. You may have submitted information to Planning after the download date; we look forward to hearing about that work during our conversation about this report.

Reviewers read and scored each section of the assigned assessment plans using the [Assessment Plan Feedback Rubric](https://wayne.edu/assessment/files/_wsu_program_assessment_practices_feedback_rubric_20210611.pdf), which describes current best practices for each section of the plan. The rubric defines four points on the scale: **Reflects best practices (3)**, **Meets standards(2)**, **Needs development (1)**, and **Not submitted (0)**.

The report below includes a score for the individual sections of your assessment plan, an overall score, a comparison to performance across all reviewed plans, and any comments the reviewers submitted.

Your University Assessment Council representative and WSU’s Director of Assessment will schedule a meeting to discuss the report with you, and will provide a copy of the report for your records. Please feel free to bring any questions you have about assessment to the meeting; it is intended to be a conversation that supports your assessment practices.

**SUMMARY: Feedback on the AY20-21 Assessment Plan for PROGRAM**

Since AY2015-2016, programs have been asked to submit the following documentation annually:

|  |  |
| --- | --- |
| * 1 mission statement * 4 learning outcomes for academic programs/ 4 learning or program outcomes for student services programs * 1 curriculum map (optional for student services programs) * 2 assessment methods | * 2 set of results * 2 action plans * 2 timelines for implementing the action plans * 1 report to stakeholders |

Items that were not submitted by the download date were scored as “not submitted”. Not all programs submitted every item; section ratings reflect only those submitted whereas overall scores reflect all sections.

Your program’s results are presented in Figure 1 alongside the university-level averages and supplemented by reviewer comments in Table 1. We invite you to use these results to engage in dialogue about how well your assessment activities provide information about programmatic strengths and challenges, and how you might revise the activities to make them more useful or efficient.

**Table 1: Comments from Reviewers**

|  |  |
| --- | --- |
| **Assessment plan item** | **Comments or suggestions from the reviewers:** |
| **Mission statement:** |  |
| **Learning outcomes:** |  |
| **Curriculum map:** |  |
| **Assessment methods:** |  |
| **Results:** | * This section was not submitted prior to the download date for the review. |
| **Action plan:** |  |
| **Timeline for implementing the action plan** |  |
| **Reporting to stakeholders** |  |
| **Overall comments** | * No reviewer comments submitted. |