WAYNE STATE UNIVERSITY

Advisor Talking Points

Degree Works and Degree Audit within STARS will have significant differences. Students may notice these, so here are some quick answers to questions you may receive.

- Degree Works applies the 64-credit hour rule from a community college, with the system determining which courses provide a best fit for the student's degree plan.
- Degree Works applies many college specific rules, like limitation on professional credits, LFA courses, credit by examination, and AP credits.
- Degree Works deducts credits for repeats in progress.
- Because of the above items, Degree Works "Credits Applied" will differ from the total credits on the student's transcript. The "Credits Applied" is an accurate reflection of what counts towards their degree.
- Exceptions can be entered directly by their advisor, after the appropriate approval process. Students will be able to see the exception and who did it as well.
- Exceptions (substitutions and waivers) in Degree Audit within STARS did not transition in to Degree Works. The audit can still be viewed by their advisor in Degree Audit to manually move the exception to Degree Works.
- The advisor listed in their audit will be updated this semester but may be inaccurate at launch.
- The Degree Progress Bar is an estimate of how many checkboxes have been checked on the audit compared to how many there are in total.
- General Education for MACRAO, MTA and Bachelor's Degree Holders will differ significantly from what students are used to. It will only include the courses that are not met by agreements.
- Overall GPA (in the top of the worksheet) is taken directly from Banner. Major (or Minor) GPA is calculated based on courses within the block. If a failed course would meet a requirement for a major/minor, it will factor into the GPA accordingly.

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Tips and Tricks

- Advisors can now view Class History to see a semester-by-semester list of completed courses and grades as well as transfer credit.
- Exceptions training materials are available online at wayne.edu/degreeworks/how-to/
    - o   o Apply Here - VERY powerful, forces a class to go where you tell it to go
    - o   o Also Allow - add one class to a list of many possibilities
    - o   o Substitute - one for one substitution
    - o   o Force Complete - waive a requirement
- When using the Academic Plan feature, create a note on the plan that includes "Created by <Advisor Name Here> on <today's date>."
- For most students, typing the Access ID in the Student ID box (and tapping enter) will bring up the record.
- There are no web browser limitations currently. (Google Chrome is operational.) Starting September 21, the sign on process will include less clicks to Degree Works.
- If an error exists on an audit, please don't hesitate to email degreeaudit@wayne.edu to resolve. Make sure to include the Student ID when referencing the error.
- Degree Requirements are driven by catalog term. If something appears unusual, check the catalog term, and, if incorrect, request an update from recordsmaintenance@wayne.edu.